

BEDFORD CENTERFEST

September 22, 2018

FOOD VENDOR APPLICATION

Centerfest, one of Virginia's largest outdoor street festivals (15,000-20,000 visitors), marks its 37th year in 2018. This Rain or Shine festival is sponsored by The Retail Merchants Association and is a family friendly event that celebrates and promotes the region's rich cultural traditions of food, art, crafts, & music. Centerfest is a unique opportunity to become acquainted with many of the Downtown Bedford shops, restaurants, clubs, organizations, businesses and professional services that the area has to offer. The festival covers over five streets in Centertown Bedford and hosts a live performance stage, an artisan market, food vendors, children's amusements and a Beer and Wine Garden.

Vendor Booth Fees & Descriptions Below

- Full Service Menu - \$275.00 per 10'X15' space -This category is for any vendor selling 3 items or more.
- Limited Service Menu - \$175.00 per 10'X15" space - This category is for any vendor selling 2 items or less.
- Electrical Hook-up - \$25.00 – One outlet is provided for your extension cord (100ft) and power strip. Not all vendor spaces have access to electricity, so it is critical that your application clearly state if you are in need of electrical power. **If you wish to use a generator you must first obtain the approval of the event manager.**

Contact Name: _____

Business or Organization: _____

Address: _____

Phone: _____

Email: _____

Return Application and Payment to: Retail Merchants Association / 147 Mill Ridge Rd, Lynchburg, VA 24502

Questions/Special Requests: Heather Alto – Phone: 434-528-1732 – Email: Heather@lynchburgma.com

REGISTRATION DEADLINE: AUGUST 24,2018. Late Registrations are considered through September 7th with the inclusion of a \$35.00 late charge. Vendors may not be included in printed publicity and maps. NO REFUNDS given after spaces are assigned and maps are drawn.

Number of Spaces Needed	Price per 10'x10'	Total
___ Full Service Menu	\$275.00	_____
___ Limited Service Menu	\$175.00	_____
___ Electrical Hook-up Needed	\$25.00 (must bring own ext. cord)	_____
		Total Cost: _____

Agreement: In return for a vendor space, I agree to the Following:

- All food vendors MUST apply for a food vendor license with the Bedford County Department of Health. To request more information in regard to a food vendor license, please contact Terry Edwards with the Bedford County Department of Health, 600 Mountain Ave, Bedford, Va 24523 or by phone (540)586-7952. No application will be approved until the vendor provides documentation demonstrating that all requirements of the Bedford County Health Department are satisfied.
- I agree to provide a certificate of the organization's or business' liability insurance policy with proof of coverage no less than \$1,000,000. The certificate must list Lynchburg Retail Merchants Association and City/Town of Bedford, VA as additionally insured.
- I agree to provide a fire extinguisher, attractive décor, a sign designating the business, a large trash can with liners, and a large sign displaying the food for sale and price of each item. No grease or greasy liquids may be poured on town streets or into drainage at any time.
- The festival runs from 10:00AM to 6:00PM...Rain or Shine. Set up begins at 6:00AM and all vehicles MUST be off the streets by 9:00AM. NO Vehicles are allowed back on the festival site until 6:00PM.
- Retail Merchants Association reserves the right to amend or cancel advertised hours due to weather or other emergencies. All Fees are Non-Refundable.
- The undersigned (including a group or organization) does hereby agree to hold the Town of Bedford, Bedford Centerfest, the Retail Merchants Association, and their respective officers, agents, board of directors and staff, and any sponsoring organization and underwriters, individually or collectively harmless from all fines, penalties, liabilities, losses, claims, damages, and expenses, including court costs and attorney's fees, including without limitation all claims, demands and suits for damages or injuries, including death, to any and all persons or property, whether real or asserted and whether arising in equity, at common law, or by statute, or under the laws of contracts, torts (including without limitation, negligence, and strict liability without regard to fault) or property, of every kind or character, and whether or not due in whole or in part to lessor's sole or concurrent negligence or other fault, breach of contract or warranty, violation or statute, or strict liability without regard to fault, based upon, in connection with, resulting from or arising out of the undersigned's voluntary or paid participation in (including all time spent in preparation for) the said community celebration.

I have read and understood the rules and regulations outlined above. By providing my name and the date, I agree to abide by them and understand failure to do so will result in the loss of my reserved space without a refund.

